

## Snap Shot

Submission of dental claims

Procedure	Tooth # or site	X-ray Panorex or Full Mouth (FMX)	Pre-op X-ray	Post-op X-ray	Date of Extraction	Other Missing Teeth	Rationale	Date of Prior Placement	Periodontal Chart & History	Pre-Authorization
<b>PROSTHETICS</b>										
Partial Denture	Yes	Yes			Yes	Yes		Yes		Yes
Full Denture					Yes			Yes		
Crowns	Yes	Yes	Yes					Yes		
<b>ENDOTONICS</b>										
RCT	Yes		Yes	Yes						
Post & Core	Yes		Yes	Yes						
Apicoectomy	Yes		Yes	Yes						
<b>PERIODONTICS</b>										
Surgery	Yes	Yes	Yes						Yes	
Bone Graft	Yes		Yes						Yes	
GTR	Yes		Yes						Yes	
Tissue Graft	Yes		Yes				Yes		Yes	
<b>ORAL SURGERY</b>										
All Services	Yes									
<b>APPEALS</b>										
Yes	Yes	Yes	Yes				Yes			
Include all original previously submitted information, plus any additional new information. Label as APPEAL										
<b>ORTHODONTICS</b>										
			Study Models		HLD Index					
<b>NOTES:</b>										
1. All x-rays must be diagnostic for the condition or site, dated and identify the patient.										
2. Bitewings and periapical films should be mounted.										
3. All films must be labeled with patient name and practice name.										
4. All films must be labeled with the date the film was exposed, not the duplicate date.										
5. All films must be recent to be considered an accurate representation and reliable.										
6. Claims for <b>partial dentures</b> must contain the following information:										
<ul style="list-style-type: none"> <li>• All other missing teeth</li> <li>• Films of the complete dental arch, FMX or Panorex is ideal &amp; preferred</li> </ul>										

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	<ul style="list-style-type: none"> <li>You must indicate whether the prosthesis is an initial placement or a replacement</li> </ul>								
	If a replacement, you must provide the date of prior placement (mm/yy) and a reason for replacement.								
	<ul style="list-style-type: none"> <li>FMX or Panoramic is required for removable prosthetics.</li> </ul>								
	<b>7. Periodontal</b> claims must contain a dated complete, accurate periodontal charting including mobilities, recession and pocket depths.								
	<ul style="list-style-type: none"> <li>Submit with FMX- periapical, bitewing &amp; vertical bitewing films. Panoramic films are a poor diagnostics value and unreliable in periodontics.</li> </ul>								
	<b>8. Appeals</b> must be submitted in writing and contain a copy of the original claim form								
	<b>9.</b> Claims for initial <b>Root Canal</b> treatment must be accompanied by the post-op film.								
	<b>10.</b> Claims for <b>apicoectomy</b> must be accompanied by pre- and post surgery films.								